



**FACES**

FIBER ARTS CENTER  
OF THE EASTERN SHORE

# Fiber Arts Bazaar

*A Celebration of the Craft*

November 19, 2015 – January 2, 2016

Thursday – Saturday 12:00 - 4:00 pm

## Artisan Application/Contract vendors

*Produced by the Fiber Arts Center of the Eastern Shore (FACES) a program of the Caroline County Council of Arts*

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Additional Day Phone \_\_\_\_\_ Evening or Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fiber Art Description \_\_\_\_\_

\_\_\_\_\_ Price Range \_\_\_\_\_

Exhibitor selection, product merchandising, and on-site Bazaar support provided by  
**The Fiber Arts Center of the Eastern Shore:** a non-profit community fiber arts organization serving the Eastern Shore. For information, go to [www.fiberartscenter.org](http://www.fiberartscenter.org) or email [info@fiberartscenter.org](mailto:info@fiberartscenter.org)

**Got Questions!?**

- About general bazaar arrangements, call Fiber Arts Center of the Eastern Shore at 410.479.0009.
- About application receipt or payments etc, call the Caroline County Council of Arts at 410.479.1009.

**Important Dates**

Application Deadline is November 12<sup>th</sup> 2015 (postmarked).  
The bazaar will be open to the public every Thursday, Friday, and Saturday. Or by Appointment.

Drop off items by November 18<sup>th</sup>. All unsold inventory must be picked up by January 6th.

Would you be interested in demonstrating your craft at the bazaar? \_\_\_\_\_

Will you allow photos of your items to be used for marketing purposes? \_\_\_\_\_

Would you like information on FACES membership opportunities? \_\_\_\_\_

**OFFICE USE ONLY**

Date: \_\_\_\_\_

Confirm Date: \_\_\_\_\_

Drop off Date: \_\_\_\_\_

Paperwork: \_\_\_\_\_

Demo Date: \_\_\_\_\_

Pick up Date: \_\_\_\_\_

Other: \_\_\_\_\_

**General release and acceptance of rules and regulations:** I/We the applicant (s) have read the Rules and Regulations sent with this application/contract and we agree to abide by said rules. In addition, I/we, the applicant(s) do expressly agree to hold and save the Town of Denton, Caroline County Commissioners, the Caroline County Council of Arts and the Fiber Arts Center of the Eastern Shore harmless of any loss or damage by reason thereof. If accepted, I understand 30% of my sales will held withheld as a commission fee. I agree to have my name and artwork used to promote the event.

Signature (s) \_\_\_\_\_ Date \_\_\_\_\_



### *How to Apply:*

1. **Complete, sign, and return the application before ~~September~~ September 14th, 2017.** Make a copy for your own records. Mail to Caroline County Council of Arts, P.O. Box 292, Denton, MD 21629; or email a copy to [info@fiberartcenter.org](mailto:info@fiberartcenter.org). Official confirmation will be sent within 5 days of receipt of your application.
2. **Submit photos of your product along with exact descriptions.** Photos will not be returned and may be used for marketing purposes. Please put "Fiber Arts Bazaar" in the subject line.
3. Contact Marina Dowdall at 410-479-1009 or [ccartscouncil@verizon.net](mailto:ccartscouncil@verizon.net) for further information.

### Rules and Regulations

1. Vendors will not be assigned a set space; all artwork will be displayed in the FACES gallery.
2. WARES MUST BE HANDMADE BY THE EXHIBITOR. Exhibitors may sell only the types of wares indicated in his/her contract. Artisans are encouraged to demonstrate their craft at the gallery at an agreed upon time during the bazaar.
3. Due to the limited resources of FACES, the vendor is encouraged to bring display fixtures that work well with their artwork. All fixtures should be labeled with the vendors name and should be included on the inventory sheet as a NFS item.
4. The vendor agrees to leave their artwork in the FACES gallery for the duration of the show. Items may need to be replenished as inventory is sold.
5. It is recommended that artist do not submit more than 30 items initially. As items are sold more inventory may be brought to replenish stock.
6. All exhibitors may drop off their work beginning November 16th and no later than November 18<sup>th</sup>. It is required that your drop off time be pre-arranged with the FACES staff. The FACES gallery is located at 7 North 4<sup>th</sup> Street, Denton, MD 21629.
7. The last day of the show will be January 2nd. All remaining inventory can be picked between January 4th and January 6<sup>th</sup>. It is required that your pick up time be pre-arranged with the FACES staff.
8. No price changing can occur after the show starts.
9. Maryland sales tax is 6%. FACES will be responsible for collecting and reporting all sales tax collected.
10. FACES will be responsible for all financial transactions. Any Credit Card charges will be incurred by FACES alone as part of the 30% commission fee.
11. A check for payments due artists for their sold inventory will given at the time of artwork pick up.
12. If agreed by the vendor, photos of items in the bazaar will be featured in the press releases, FACES website, and Facebook page for marketing purposes.